

CITY OF NICHOLASVILLE  
Assistant Finance Officer

The City of Nicholasville is accepting applications/resumes for the position of Assistant Finance Officer, grade 34. The starting pay for this position falls within the annual range of \$68,286.40 to \$95,596.80. This is an exempt position. The hiring rate will be determined during the final step of the hiring process.

Under general administrative direction assists with the accounting and financial functions of the City; reviews and/or performs complex accounting work that requires extensive knowledge of Generally Accepted Accounting Principles along with the ability to apply such knowledge; exercises sound decision making skills; coaches/mentors team members; supervises those reporting to the Finance Officer in the absence of the Finance Officer; performs related duties as required.

Must have a bachelor's degree in accounting supplemented by three years accounting experience in private or public accounting. Extensive knowledge of accounting theory, principles, and practices along with proven ability to apply such knowledge. Demonstrated ability to exercise sound decision making skills. CPA or CMA preferred, but not required. This position requires handling confidential city funds and finances; therefore, applicant must not possess a criminal conviction for theft or crimes against persons. See job description for more information.

This is a full-time position with benefits including Ky Retirement System, Health Insurance effective on date of hire, and paid leave. Applications and a complete job description may be downloaded from our website [nicholasville.org](http://nicholasville.org), or picked up at City Hall, 517 N. Main St. Nicholasville, KY., and will be accepted until 4 p.m., April 26, 2024, at the same location.

Equal Opportunity Employer. If reasonable accommodation is required to fully participate in the job application or interview process, and/or to perform the essential functions of the position, please contact Kathy Rhineheimer at 859-885-1121 ext. 262 or [kathy.rhineheimer@nicholasville.org](mailto:kathy.rhineheimer@nicholasville.org).